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[www.hkastaffing.com](http://www.hkastaffing.com)

**HKA  
Candidate/Client Agreement**

**TO OUR EMPLOYEES**

Employee agrees **not** to accept full time temporary employment by any client of HKA Staffing Services within one year of completing any assignment with such Client as an HKA Staffing Services employee without written authorization of HKA Staffing Services.

**TO OUR CLIENTS**

HKA Staffing Services incurs substantial costs in the recruitment, testing, administration and marketing of each Temporary Employee.

In consideration of HKA Staffing Services providing temporary help services to the Client, it is hereby agreed by the Client that in the event that the Client hires an HKA Staffing Services employee on a permanent, temporary or part-time basis within one year of the date said individual was last assigned to the Client by HKA Staffing Services, the client shall pay to HKA Staffing Services its prevailing fee as per its published fee schedule.

Client shall notify HKA *before* concluding any agreement with employee.



I acknowledge receipt of an understand the HKA Staffing Services orientation materials, including policies and procedures regarding my availability and desire to work, my commitment to HKA Staffing Services as a temporary employee, and HKA Staffing Service's commitment to me as my employer while on assignment with an HKA Staffing Services client.

\_\_\_\_\_  
HKA Temporary Employee signature

\_\_\_\_\_  
Today's date

\_\_\_\_\_  
HKA Representative Signature

\_\_\_\_\_  
Today's date

**HKA STAFFING SERVICES**  
*Permanent Placement Service licenses by the State of Illinois*  
A division of SHAR ENTERPRISES, INC.

**Disclaimer: This is not an employment contract**