



Confidential Search

Title: Credit & Collections Manager

Position Type: Direct Hire

Location: Northern Suburbs of Chicago

Salary: Based on experience

Position Description:

Manager of Credit and Collections will lead, motivate and manage a department responsible for the company's Credit and Collections function. Primary responsibilities include maximizing cash flow through the prompt payment of invoices owed to the company and supervising a staff of credit analysts providing leadership, guidance, and development opportunities to the team.

Requirements Needed to be Considered/Actual Experience Required:

- **BS/BA degree in Business, Finance, or related field or equivalent work experience in a CPG credit & collections environment required**
- **Five + years of supervisory experience required.**
- **Previous consumer goods experience in a corporate credit and collections department**
- Strong knowledge of credit and collection principles.
- Some International experience required including working knowledge of Letter's of Credit.
- Proficient user in Microsoft Office Suite and SAP.
- GetPaid or bolt-on collection application experience desired.
- Must possess excellent communication, organizational, problem-solving, leadership and customer service skills.

Key Duties/Responsibilities:

- Respond to and resolve internal/external customer needs and assist in the strategic planning for the Collections effort.
- Responsible for the minimization of revenue loss, customers and other company assets due to delinquent payments.
- Quickly resolves customer complaints through effective verbal and written communication.
- Manages interviews, selects, promotes, schedules, trains, motivates, evaluates and coaches all Collections Department staff.

If you feel you meet the skills and requirements listed, we'd love to speak with you about this opportunity. Please call our office at 847-998-9300 today.